

Chelmarsh Parish Council

Annual Parish Council meeting held in Chelmarsh Parish Hall on Tuesday 24th May 2016 at 7.30pm.

Present: Cllrs R Woods (Chairman), R Bebb, A Davies, M Williams, A Cadwallader.

Clerk: Mrs F Morris

Parishioners: 8 plus 3 staff from The Meadows

1. Election of Officers:

a) Election of Chairman:

Cllr R Woods was proposed and seconded to remain as Chairman, no further nominations. It was **RESOLVED that Cllr Woods be elected as Chairman.**

b) Signing of declaration of acceptance of office:

Cllr Woods signed his declaration which was duly witnessed by the Clerk.

c) Election of Vice-Chairman:

Cllr Williams was proposed and seconded with no further nominations.

It was **RESOLVED that Cllr Williams be elected as Vice Chairman.**

d) Signing of declaration of office:

Cllr Williams signed his declaration which was duly witnessed by the Clerk.

e) Election of other officers to appropriate committees:

Parish Hall – Cllrs R Bebb and R Woods

LJC – Cllrs R Bebb and M Williams

SALC – no nominations but Cllrs would attend meetings if possible.

It was **RESOLVED to accept these nominations.**

2. Parishioner's time (maximum 15 minutes) – Standing Orders to be suspended for this item.

Considerable discussions took place regarding the problems being encountered at The Meadows, Chelmarsh due to recent incidents at the home prior to the staff arriving. The staff apologised for arriving late at the meeting due to a misunderstanding of the venue and introduced themselves to all present.

The Manager explained the 2 recent incidents which unfortunately happened in the same week and is unusual and unacceptable behaviour – both matters are being dealt with by the Police.

The staff explained the incidents in details and the measures they will be taking to prevent such incidents in future.

Parishioners explained that they felt vulnerable and the staff were asked if they had considered re-locating this home to which the reply was 'no'.

Staff informed residents once again that if they had a problem to get in touch with them

The Clerk explained that she had discussed this matter with the Shropshire Council's Enabling Officer for the area who had also investigated the matter and it was confirmed that any complaints should in future be addressed to the home and the Police.

Clerk suggested that perhaps when all the work had been completed that parishioners could be invited into the home to view the property before 'children' are back on site. The Meadows staff agreed to this suggestion.

The Chairman thanked parishioners and staff from The Meadows for attending the meeting and welcomed them to stay for the rest of the meeting.

The Meeting was reconvened at 8.50pm.

3. Apologies for absence:

Cllrs K Hornby (work) and R Taylor (work). It was **RESOLVED to accept these apologies.**

4. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

5. Minutes of last meeting held on 26th April 2016:

These had been circulated with the agenda and it was **RESOLVED to accept these as a true record and the Chairman signed these accordingly.**

6. Matters arising from minutes:

a) Clerk's update: The Meadows:
This had been dealt with earlier.

b) Any other matters arising:
No other matters raised.

7. Planning applications:

a) None received.

8. Planning permissions/refusals:

a) Reference: 16/00884/OUT (validated: 04/04/2016)

Address: Spring Vale Farm, Occupation Lane, Chelmarsh, Bridgnorth, WV16 6BE

Proposal: Application for outline permission (all matters received) for the erection of log cabin for residential use

Decision: **Withdrawn**

Clerk explained that for some reason the Parish Council's comments had not been added to the planning portal but after questioning this they were added but the application has since been withdrawn.

b) Reference: 14/02727/FUL (validated: 25/06/2014)

Address: Kings Arms Inn, Chelmarsh, Bridgnorth, Shropshire, WV16 6BQ

Proposal: Demolition of the former public house and erection of 4 no. dwellings and garaging

Decision: **Grant Permission**

c) Any others received after issue of the agenda
None.

9. Financial matters:

a) Accounts to be paid: Clerk's fees - £xxx, HMRC PAYE - £69.20. It was **RESOLVED to pay these cheques.**

Any others received after issue of the agenda – none.

b) Bank statement/reconciliation/audit/accounts (papers handed out last meeting): Clerk explained all the accounts to Councillors and it was **RESOLVED to accept all these documents.**

c) Income since last meeting:
Remittance Advice Notification (precept and Maintenance grant)

d) Asset Register:
Clerk had compiled the Asset Register which Councillors **RESOLVED to approve.**

e) Website – www.chelmarshpc.co.uk
Clerk explained that was due to be handed over to her shortly and Councillors considered this was acceptable.

10. Parish problems:

- Potholes
- Hedge between Ashwick and manor Farm still needs cutting back
- Road surface deteriorating at the Covert Lane junction and down towards the bridge in numerous places.
- Footpath/kissing wickets/dog mess bin needed. Clerk could speak to ROW regarding this. It was **RESOLVED to leave this until the next meeting.**

11. Reports (if available) from:

a) Parish Hall Committee:
Cllr Woods reported that it is proposed to refurbish the kitchen and quotes have been received.

b) Neighbourhood Watch:
Nothing reported in the parish.

c) Police:
No report

d) Unitary Cllr Tindall:
No report but Clerk thought that Cllr Tindall would be attending the meeting.

10. Correspondence: (All noted as received unless comments made).

SALC – Information Bulletins
SALC – Training sessions
Chelmarsh Parish Council - Insurance Documentation
Received with thanks from Sarah Grantham – receipted invoice requested
Reminder to purchase play area inspections for Chelmarsh Parish Council – requested inspection to be carried out.
SC - Local Government (Miscellaneous Provisions) Act 1982 Schedule 4 – Street Trading Consents
SC - Alterations to the electoral register
REMINDER 2016 Annual Town and Parish Seminar Invitation – 1st June, Shirehall Community Project Support Fund - <http://www.starhousing.org.uk/community-and-involvement/community-chest/>.
Workplace Pensions training session - Wednesday 29th June 2016, 5.30pm - 7.30pm at Shirehall, Shrewsbury
SALC - Armed Forces Day - Saturday 25th June 2016 - <https://www.armedforcesday.org.uk/>
SALC - Shropshire Council's Scrutiny Report: Important Update
Any others received after issue of agenda

A question was asked regarding how much CIL money the Parish Council would receive from the Kings Arms application – Clerk will check this for next meeting.

12. Date next meeting:
28th June 2016

Cheques written:
Mrs F Morris – salary - £xxx
HMRC - £69.20

There being no other business the meeting closed at 9.35pm

Signed: Chairman

Date:

These minutes were approved at the meeting on 28th June 2016.