

Chelmarsh Parish Council

Chelmarsh Parish Council meeting held on Tuesday 26th January 2016 at 7.30pm in Chelmarsh Parish Hall.

Present: Cllrs R Woods (Chairman), M Williams (Vice-Chairman), A Cadwallader, A Davies.

Clerk: Mrs F Morris

Parishioners: 1

0. Parishioner's time:

The parishioner present, Mr Taylor was in attendance with a view to joining the Parish Council.

1. Apologies for absence:

Cllrs R Bebb (away), K Hornby (no reason given). It was **RESOLVED to accept these apologies.**

As the parishioner present had shown an interest in filling the vacancy on the Parish Council it was **RESOLVED that item 9 – Casual Vacancy be brought forward.**

Mr Rikki Taylor expressed a wish to join the Parish Council but did work abroad quite often but was hoping that he would be able to work round the meeting dates. It was **RESOLVED to co-opt Mr Taylor onto the Council and he signed the declaration of acceptance of office which was witnessed by the Clerk.**

2. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Cadwallader declared an interest in item 5a as they use the applicant as contractors for their business.

3. Minutes of last meeting held on 24th November 2015:

These had been circulated with the agenda and it was **RESOLVED that they be signed as a true record of the meeting and the Chairman signed these accordingly.**

4. Matters arising from minutes:

a) Clerk's update:

Meadow House – Clerk had been made aware of a further incident before Christmas. It was **RESOLVED that the Clerk writes to Meadow House Manager for an update and asks if she had been to introduce herself to residents as promised.**

b) Bench – date to be agreed:

It was agreed to wait until the lighter nights and then arrange a date with Mr Yeomans.

c) Any other matters arising:

Nothing further raised.

5. Planning applications:

a) Reference: 15/05079/OUT (validated: 09/12/2015)

Address: Land To The East Of, Covert Lane, Chelmarsh, Bridgnorth, Shropshire

Proposal: Outline planning application for the erection of an agricultural workers dwelling with double garage, agricultural livestock and storage shed, associated yard, infrastructure and accesses (to include appearance and landscaping)

Applicant: Mr D Derricutt (C/o Carter Jonas)

Cllr Cadwallader declared an interest as they use the applicant as contractors for their farm business, took no part in the meeting and left the room.

As this is outline permission only site/location maps and supporting evidence were available.

After discussions it was **RESOLVED to support the application in principle but look forward to receiving detailed plans in due course.**

Concern was expressed regarding the road access and suitability for the large agricultural vehicles and the condition of the road during construction.

Neighbours should be considered.

Query the number of livestock.

Cllr Cadwallader was called back into the room.

b) Reference: 16/00099/FUL (validated: 11/01/2016)

Address: St Aubins, School Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA

Proposal: Erection of a single storey extension to existing garage

Applicant: Mr Ted Arnold

Councillors **RESOLVED to support this application subject to this conforming to Buildings Regs and materials to match existing.**

b) Any received after issue of agenda:

No others received.

6. Planning permissions/refusals:

Reference: 15/04701/FUL (validated: 10/11/2015)

Address: Cleedsmore Farm, Astbury, Bridgnorth, Shropshire, WV16 6BW

Proposal: Erection of a tractor and garden machinery store (amended description).

Decision: Grant Permission

Any received after issue of agenda – none.

7. Financial matters:

a) Accounts to be paid: Clerk's fees - £xxx

Clerk's expenses – not claimed this month

HMRC PAYE - £68.60

S Grantham (bus shelter painting) – no invoice received

R Millington (RJM Contracts) - £280

Clerk had also received a request from the LJC/Severn Centre to pay the account for £70 for the hire of the Parish Hall for the summer play scheme which had apparently been agreed by the previous Chairman and also a request to pay for hire of the hall again this current year. After discussions it was **RESOLVED to pay this account but to query the number of children from Chelmarsh Parish using this scheme to ensure that it was worthwhile the Parish Council supporting this.**

It was **RESOLVED to pay these accounts.**

b) Bank statements/Quarterly bank reconciliation:

Clerk had circulated all paperwork to Councillors and it was **RESOLVED to accept these.**

c) Bank mandate:

Bank mandate for the current account had finally been sorted out and Cllr Woods could now sign the cheques.

d) Youth Club cheques:

Clerk had received cheques to the value of £613.50 following the closure of the Youth Club accounts together with a letter asking the PC to become trustees of this money and suggested that perhaps the Parish Councillors could use the money for something specific for the young people still in the village, i.e. more play equipment or benches on the playground. It was suggested that perhaps some of this money could be used to cover the cost of the hire of the Parish Hall for the summer play scheme.

This was discussed and the Clerk suggested that as the Parish Council still have a First Reserve account with a nil balance that these cheques are paid into this account until it was decided what to do with the money.

A new bank mandate was completed at the meeting to run in conjunction with signatories on the current account.

It was **RESOLVED that the Clerk sends the bank mandate in to NatWest and pays the cheques into the First Reserve account until a decision has been made on how to spend this.**

e) Eon Contract re: streetlights:

Clerk reported that a street light was not working at The Yeomans and finally found out that this belonged to the Parish Council. Clerk contacted E.on who agreed to go and replace the bulb in this light and the other 3 owned by the Council at a cost of £15 per bulb and would service these at the same time. They also offered a routine maintenance contract of £70 per year excluding VAT. If the PC chose not to take out the contract then they would invoice the PC for £60 + VAT for the bulbs replaced.

Councillors pointed out that they did actually own 6 street lighting posts not 4 and Cllr Woods offered to mark these on the map for the Clerk.

It was felt that the best course of action would be to take out a contract which would then provide the PC with necessary certificates.

Clerk will contact E.on.

f) Precept 16/17:

Clerk produced a Budget/Precept of £7800 for consideration by Councillors. After discussions it was **RESOLVED to precept for £7830.**

g) Asset Register:

This needs to be produced and once the streetlights are 'logged' with E.on these can be part of the register.

h) Transparency Code funding application confirmation:

Clerk has completed the funding application for laptop/scanner/website/training etc and hopefully will hear by the middle of February if the application is successful.

8. Parish problems:

- Clerk confirmed that she had received an email from South Staffs Water regarding the work they had recently carried out. The Police had been called to look at the mud on the road and

could see that the road was being swept several times during the work but noted the speed of the vehicles travelling in the area despite appropriate signage being used.

Councillors reported that there was still a covering of mud on the road and could do with a heavy downpour and the road sweeping again. It was **RESOLVED to write to South Staffs Water appreciating their efforts and asking that perhaps the road could be swept again after a downpour.**

- Bridge height sign at the bottom of Haybrook Bank lying on roadside.
- Potholes
- Cars parking in Bakehouse Lane causing problems especially in the recent icy conditions. It was suggested that the Clerk writes to Highways asking for their advice.

Openreach replied regarding the cables in the trees near to Manor Farm saying that did not prune trees. The following is their reply:

If the trees need to be pruned, you should contact the owner of the trees and ask them to contact a tree surgeon.

Openreach (NPC) Trees Policy

The only scenarios where we (Openreach) might want / need to prune trees are as follows:

1. *We want to erect a wire, but because of trees, there is no line of sight for the wire from pole to house (or pole to pole), without it rubbing against substantial branches.*
2. *We have an existing wire which is rubbing against a tree branch, has gone faulty and no alternative line of sight route is available*
3. *We have an existing wire where the wire height is being impacted by the force of a branch*

We have a right to fly overhead wires and those wires run in a straight line between points. So, unless an end user is contacting us advising of a fault, it would not be appropriate to instigate tree pruning work, simply because the wire is "tangled up in trees".

As far as pro-active tree pruning is concerned. Given that our wires have a pretty robust PVC sheathing, we could spend an absolute fortune pruning trees, with little / nothing to show in return by way of fault reduction.

Councillors felt that if the lines were damaged there were no spare lines!

9. Casual Vacancy:

Dealt with earlier.

10. Reports (if available) from:

- a) Parish Hall Committee – no report
- b) Neighbourhood Watch – no report only the usual scams.
- c) Police – no report
- d) Unitary Cllr Tindall – no report/apology but Clerk knew that he had received the agenda as he had acknowledged the read receipt.

11. Correspondence:

The Meadows update – dealt with earlier.

SALC – Information Bulletins

SALC – Training sessions

Footpath/Carrageway resurfacing at The Glebe, Chelmarsh

Buckingham Palace Garden Party - Thursday 19th May 2016 – Clerk will complete forms nominating Cllr Woods.

Shrop.NET consultation – Councillors asked Clerk to complete this.

Property Flood Protection Assessment - Free Service

Act Now to Save ShropDoc

Cllr Williams reported that the WI had now closed and that they had quite a lot of paperwork which need storing locally and wondered if there was spare room in the filing cupboard used by the PC stored in the Parish Hall.

Clerk confirmed that while there was plenty of space at present if any further paperwork is received from Mr Yeomans there might not be enough space. Cllr Woods would show Cllr Williams the cabinet at the end of the meeting with a view to using this as temporary storage or purchasing a further cabinet for WI use only.

12. Date next meeting:

23rd February 2016

Cheques written:

Mrs F Morris – salary £xxx

HMRC PAYE - £68.60

RJM Contracts - £280

Severn Centre Trust - £70

Signed: Chairman

Date:

These minutes were approved at the meeting on 23rd February 2016.