

Chelmarsh Parish Council

Parish Council meeting held in Chelmarsh Parish Hall on Tuesday 27th October 2015 at 7.30pm.

Present: Cllrs R Woods (Chairman), A Cadwallader, R Bebb, A Davies.
Clerk: Mrs F Morris

0. Parishioner's time:

No parishioners present.

1. Apologies for absence:

Cllr M Williams (in hospital), It was **RESOLVED to accept this apology.** Unitary Cllr Tindall (on leave).

2. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Davies declared an interest in item 5 as a relative of the applicant.

3. Minutes of last meeting held on 22nd September 2015:

These were circulated with the agenda and it was **RESOLVED to accept these as a true record and the Chairman signed these accordingly.**

4. Matters arising from minutes:

a) Clerk's update:

Hedge near Manor farm:

Clerk understands that this was finally cut yesterday (26th October). Cllr Cadwallader confirmed that this had been cut but there is still a 'canopy' over the road which still causes problems for high vehicles.

Incmoor Trees:

Clerk confirmed that she had chased this again but no news as yet regarding this.

Car park:

Clerk has been trying desperately to arrange a meeting and has today sent another email asking to arrange a date or was this is a 'no go' project?

Car park signs:

Cllr Woods has amended the signs with Clerk's telephone number.

b) Bench in memory of Mrs Elizabeth Yeomans:

The bench has been secured on the cricket field and it was agreed that the Clerk contact Mr Yeomans for a suitable date with him to arrange a short ceremony dedicating this in Elizabeth's memory.

SC – bollards at the top of Astbury Lane had been erected for visibility reasons for vehicles emerging from the land onto the main road. Cllrs still felt that this do block view for vehicles.

c) Any other matters arising:

Lane leading to The Meadows – ownership still not discovered. Clerk was advised to ask Jenny Green as she might be aware of the name and address.

5. Planning applications:

a) Reference: 15/04411/PFMPA (validated: 12/10/2015)

Address: Denn Farm, Occupation Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BE

Proposal: Application for prior approval under Part 4, Class E of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the temporary use of land for the purpose of commercial film making and the erection of associated temporary structures and associated works

Applicant: Mr R Davies

Cllr Davies declared an interest in this application as a relative of the applicant and took no part in the meeting.

After discussions Cllrs **RESOLVED to fully supported this application but asked that all neighbours, particularly those living at the end of Occupation Lane, are notified of this application and suggested a preview in the Parish Hall!**

b) Any received after issue of agenda:

None.

6. Planning permissions/refusals:

None.

7. Financial matters:

a) Accounts to be paid: Clerk's fees - £xxx

HMRC PAYE - £,

RJM Contracts account £380.00

Bus Shelter: The quote to paint the bus shelter was £150. Clerk was asked to query whether this was to paint the inside and also requested a quote to a similar wood stain as previously used Sandoline. It was **RESOLVED that providing the quote does not exceed £200 the Clerk can issue instructions to Sarah Grantham to go ahead and carry out the work.**

b) Bank statements:

These were resented to Cllrs and **RESOLVED to accept as a true record.**

c) Quarterly bank reconciliation:

this was presented to Cllrs and **RESOLVED that this be accepted as a true financial statement for the quarter.**

d) Bank signatories

Following the death of Cllr Theobald a further signatory was required on the bank account. It was **RESOLVED that Cllr Woods be added and the necessary forms were completed.**

8. Parish problems;

Mrs Yeomans was a signatory on the account of Chelmarsh Youth Club (now disbanded) and that new signatories were required. Mrs Jenny Green and Mrs Vicky Guest were signatories and it was **RESOLVED that Cllr R Woods be added to this account at Nationwide, Bridgnorth.**

Filing cupboard – the late Cllr Theobald had purchased this cabinet and it was now placed in the storage room at the Parish Hall. Cllrs felt that this should be treated as ‘a memory of Cllr Theobald’.

Footpath gates/stile problem somewhere on the footpath from Occupation Lane to Dinney Farm. The Clerk hopes to be provided with further information before the next meeting as to the exact location.

9. Casual Vacancy:

Posters put on notice boards and on SC website advertising the vacancy – 14 day period ends on 9th November. Cllrs were asked to notify anyone they thought might be interested and to ask them to get in touch with the Clerk.

10. Reports (if available) from:

a) Parish Hall Committee:

No report.

b) Neighbourhood Watch:

Mainly internet/telephone scams reported.

c) Police:

No report. Clerk reported that PC Ann O’Leary had emailed to say that she was unable to attend the meeting tonight.

d) Unitary Cllr Tindall:

Cllr Tindall sent his apologies as he was on leave but hoped to attend the November meeting.

11. Correspondence: All noted as received unless comments made.

Came and Co newsletter

Community Resilience – Clerk confirmed that this is something the PC ought to look into in case of emergencies. Cllrs thought that this information might be held somewhere.

SALC AGM – 31ST October at Shirehall – no interest shown.

SALC – Information Bulletins

SALC – Training sessions – Clerk pointed out that there are training sessions being held for: Fundamentals for Cllrs – Kinlet Village Hall Wednesday 25th November -7-9pm.

Transparency Code – Shirehall – Monday 30th November 5.15pm-7,30pm. The Clerk pointed out that funding is available for the purchase of laptops/printers/websites required under the Transparency Code and felt that perhaps the PC should look into this as they do not own any of these. It was **RESOLVED that the Clerk looks into this matter.**

LJC representative/information – Cllr Davies offered to take on this role and would attend meetings if available. Clerk will inform Vicky Turner the SC Enabling Officer.

Clerk had received notification from South Staffs Water that they would be moving the 'slurry' from the works to the fields in Chelmarsh but the roads would be swept and kept clean and also they had requested that the tractor drivers do not damage verges etc. Cllrs confirmed that the roads had been cleaned and everything was OK.

12. Date next meeting:

24th November 2015.

Cheques written:

Mrs F Morris – salary - £xxx

HMC PAYE - £68.60

RM Contracts - £380

There being no other business the meeting closed at 9.05pm.

Signed: Chairman

Date:

These minutes were approved without change at the Parish Council meeting dated 24th November 2015.