

Chelmarsh Parish Council

Parish Council meeting held in Chelmarsh Parish Hall on Tuesday 28th June 2016 at 7.30pm.

Present: Cllrs R Woods (Chairman), M Williams, R Bebb, R Taylor,
Mrs A Cadwallader
Unitary Cllr R Tindall (who arrived later following a previous meeting).

0. Parishioner's time:

No parishioners present.

1. Apologies for absence:

None received from Cllrs Davies and Hornby.

2. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

No interests declared.

3. Minutes of last meeting held on 24th May 2016:

These had been circulated with the agenda and it was **RESOLVED** that these be signed as a true record and Chairman signed these accordingly.

4. Matters arising from minutes:

a) Clerk's update:

- CIL money - £72,000 will be due from the Kings Arms site. Cllr Bebb asked what % the PC would receive. Clerk will check this out.
- Area Committee meeting held in Chelmarsh Parish Hall was attended by Cllrs Woods and Bebb. Clerk pointed out that the PC needed to look into services that they might like/want/able to take on from Shropshire Council. Cllr Cadwallader apologies for not being able to attend this meeting at the last minute. Cllr Bebb was concerned regarding the costs involved to the PC.
- Clerk confirmed that she had once again emailed and asked Sarah Grantham for a receipted invoice for the bus shelter painting but still had not received this.

b) Meadow house update:

Clerk confirmed that she had been notified by the Enabling Officer for SC that if anyone had any problems they should contact the Police/Home/Ofsted but felt that it should be quiet during the coming summer months whilst repairs are taking place.

5. Planning applications:

a) Reference: 16/02305/CPL (validated: 26/05/2016)

Address: Brookfields, Astbury, Bridgnorth, Shropshire, WV16 6AT

Proposal: Certificate of lawful development for the proposed erection of a detached outbuilding

Applicant: Mr Robert Moore

Councillors discussed this application at length and whilst it was appreciated that it was for 'information only' felt that comments should be made.

Concerns were expressed and it was **RESOLVED to send in the following comments:**

- Size of building – out of proportion with existing dwelling.
- Is this for the applicants own personal use?
- Drawing shows a garage but Cllrs do not think this is part of the application.
- Why is this not sited closer to the existing property as this is quite close to neighbouring property?
- Full details of the application would be appreciated.

b) Confirmation of Local Connection – Mr K Bradley:

Clerk had received a letter requesting confirmation of 'local connections' for Mr Bradley from Spring Vale Farm, Chelmarsh.

Councillors discussed this and had no hesitation in confirming this as Mr Bradley was born and bred in Chelmarsh, attended the local primary school, worked in the area and parents had lived/farmed here for many years and sister still lives at the farm. It was **RESOLVED to send in these comments.**

c) Any received after issue of agenda:

Cllr Bebb had been handed a letter from Mr Thomas Hotchkiss requesting 'local connection' confirmation.

This was discussed and it was confirmed that he would qualify as he has previously lived/worked in the parish, attended local school and his parents live in the parish.

It was **RESOLVED to send in these comments.**

Cllr A Cadwallader abstained from voting on this.

At this point Unitary Cllr Tindall arrived and it was agreed that his agenda item would be brought forward in order for him to give his report and leave the meeting.

Item 9d – Unitary Cllrs report:

- Cllr Tindall confirmed that there was not much new to report since April. The budget is still causing concern.
- Cllr Tindall had just attended Billingsley PC meeting who had raised concerns about the Area Committee meeting last week as no portfolio holder was present. Clerk confirmed that George Candler had sent apologies.
- SC cannot expect small rural parishes to contribute the same as large parish and town councils.
- SC finance explained.

The 'local connection' requests were commented on – he felt that Mr Hotchkiss request would be more successful than Mr Bradley's as SC now look for properties to be built within a 'settlement'.

Cllrs were very upset by this as Mr Bradley and family had lived in the area for years and felt that this was a very worthy application. Cllr Tindall will look at the application.

Cllr Tindall was thanked for his report and he left the meeting.

6. Planning permissions/refusals:

a) None received.

7. Financial matters:

a) Accounts to be paid:

Clerk's fees - £xxx,

HMRC PAYE - £69.40

Clerk's expenses - £15.51

T Bradford (Internal Audit fee) - £60 an increase in £5 as a report had been requested.

Any others received after issue of agenda – none.

It was **RESOLVED that these accounts be paid**

b) Bank statement – this was accepted and initialled by Cllr Taylor.

c) To receive Internal Auditor Report:

Clerk read out Internal Auditor's report which was accepted as no problems recorded in the accounts.

d) To approve Annual Return form (audit):

Clerk provided Cllrs with a copy of the Annual Return, read out the questions which were duly answered by Cllrs. It was **RESOLVED that the return be signed by the Chairman and Clerk and forwarded to Mazars.**

8. Parish problems:

- Clerk pointed out that she had emailed SC for an update but had not received a reply.
- Covert Lane breaking up in several places especially at the junction at the Kings Arms corner.
- Road edge damage from Kings Arms bend and along main road at Ingram Lane.
- Trees from Ashwick to manor farm have still not been cut.

9. Reports (if available) from:

a) Parish Hall Committee:

Cllr Woods reported that the kitchen refurbishment is to go ahead and the fete will be held on 9th July.

b) Neighbourhood Watch:

Intruders at Hill Farm 2 weeks ago when quad bike and power tools were taken.

2 men seen field behind Millington's house.

Clerk asked Cllrs to look out for Andrew Green missing from Chorley.

c) Police – no report.

d) Unitary Cllr Tindall – given earlier.

10. Correspondence: (All noted as received unless comments made)

SALC – Information Bulletins

SALC – Training sessions:

Shropshire HR, Showcase to Town & Parish Councils Friday 1st July, 2pm – 4pm. The Lantern, Shrewsbury, SY1 4NG

SC - Revised communication process for Highways works across Shropshire

Meeting of Town and Parish Councils - Tuesday 14 June 2016/Follow up to Meeting with Cllr Malcolm Pate and Clive Wright

Consultation: Shropshire's draft carers' strategy

South Staffs Water – Sludge moving/spreading, Bull fields – no problems reported, roads all cleaned up.

Any other correspondence received after issue of agenda

SC – Final bookings – Friday 1st July (HR Services provided by SC) 2pm-4pm.

West Mercia Search and Rescue – an appeal to Councillors – appeal for funding. Clerk pointed out that this team had been searching the woods and surrounding area for Andrew Green. Will put on next agenda for consideration.

Be a Better Councillor training – Wednesday 6th July 2016, 9.30am-4pm – Dawley Town Hall - £60 to include light lunch.

Cllr Bebb mentioned the footpath from The Bulls Head again – no an official footpath.

12. Date next meeting:

26th July 2016

There being no other business the meeting closed at 9.20pm.

Cheques written:

Mrs F Morris - £15.51 expenses plus salary £xx

T Bradford - £60 (internal audit fee).

HMRC PAYE - £69.40

Signed: Chairman

Dated:

These minutes were approved without amendment at the meeting dated 26th July 2016.