

Chelmarsh Parish Council

Parish Council meeting held in Chelmarsh Parish Hall on Tuesday 22nd January 2019 at 7.30pm

Present: Cllrs R Woods (Chairman), P Thomas (Vice Chairman), M Williams, A Cadwallader, D Garratt, A Davies, R Bebb.

Parishioners: 1

Clerk: Mrs F Morris

0. Parishioner's time:

Parishioner pointed out that the finger post opposite the Bakehouse Lane turn on the main road has broken and is lying on the grass. Clerk will report this.

Parishioner had also emailed Clerk pointing out that there had been an incident at Meadow House. Clerk confirmed that the Manager had left, and new staff were in place and that there had been an incident which the Staff had dealt with.

1. Apologies for absence:

Police and Cllr R Tindall. **RESOLVED to accept apologies.**

2. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

3. Minutes of last meeting held on 27th November 2018:

These had been circulated with the agenda and it was **RESOLVED to accept these as a true record and the Chairman signed these accordingly.**

4. Matters arising from minutes:

a) Clerk's update: reports sent in to SC since last meeting:

SC confirmed (Dec 2018) that an order was issued to Kier for the gully by Astbury Lane last week, but I will check it again in case the condition has deteriorated.

The water from the gully is, I believe, coming from a septic tank at the properties on Covert Lane. I raised this issue a number of years ago with Public Protection and have done so again in order to try and stop this happening in future as this should not be connected into the highway drainage system.

Bakehouse Lane sign: (Dec 2018)

I would not be able to replace the sign at the moment because of the spending freeze.

The only thing I could do at the moment is to remove the sign, but I would probably not be able to replace it then because as long as there is one sign at the end of the road we class that as being sufficient.

Clerk confirmed had she had told SC to leave it there.

b) Any other matters:

- Grit bins need filling at Hampton Loade. The bin has not yet been put out at Manor Farm, but Clerk will check that SC will fill this.
- Large pothole on the road just over the bridge at Eardington – Clerk understood that this was being done last week but will report it again.
- Work due to commence at Knowle Sands yesterday but it is understood that the road was still open today, but work should commence tomorrow.
- Astbury Plans – Chairman had chased Gemma Davies at SC for a response with a view to a site meeting with Highways etc, but no further response had been received.
- Clerk confirmed that the Environmental Maintenance Scheme application had been sent in asking for the maximum grant of £1500 for 3 years but no decision has yet been made/received. The PC will have to match fund what SC decide to give to the PC.
- Shooting over footpath has happened again in Occupation Lane - Cllr Thomas will investigate.

5. Planning applications/permissions/refusals:

- a) Reference: 18/03289/FUL (validated: 26/07/2018)
 Address: Ashwick House, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA
 Proposal: Erection of a link side extension and reinstatement of existing access and associated works
Decision: Grant Permission

b) Any plans received after issue of agenda:

Reference: 19/00289/FUL (validated: 21/01/2019)
 Address: Hall Farm House, Chelmarsh, Bridgnorth, Shropshire, WV16 6AZ
 Proposal: Erection of detached triple garage with habitable accommodation above, following demolition of existing steel framed flat roof car port and reconfiguration of entrance gates and drive (re-submission)
 Applicant: Mr & Mrs Mastrobuono (Grange Farm Court, Eardington, Bridgnorth, Shropshire, WV16 5JT)
 This application had been received today and after discussions Cllrs raised no objections.

6. Financial matters:

a) Accounts to be paid:
 Clerk's fees (paid standing order) – difference of £15.97 payable to Clerk due to tax code change.
 Clerk's expenses – will leave until March, HMRC PAYE - £65
 Quote for new notice board – Clerk had not received the quote in writing for a hardwood notice board but understood that that it would probably be double the price already quoted. The softwood board ought to last at least 15 years.
 After discussions Cllrs will ask around to see if there was anyone local who might make one and obtain further quotes for next meeting.

Any others received after issue of agenda:
 None.

b) Bank statement/Bank reconciliation – Clerk provided Cllrs with a copy of the accounts up until end of December 2018 and bank statements. It was **RESOLVED to accept these.**

c) Salary Scales - 2019-2020:

New scales received which would mean a 49p per hour increase. Clerk is currently paid for 7 hours per week which some Cllrs and Clerk felt was inadequate for the workload. After discussions it was **RESOLVED that the hourly rate is increased and that the Clerk is paid for 8 hours per week instead of 7 with effect from 1st April 2019.**

d) 2019/20 COUNCIL TAX PRECEPT REQUIREMENTS:

Clerk pointed out that the Playground inspection had not been carried out this year, but Cllrs felt that this should now be left until Spring/Summer.

Clerk gave Cllrs copies of the Budget/Precept which she had prepared. After discussions and confirmation by the Clerk, as per the letter from SC, that if the PC wanted to have a 0% increase on their Council Tax for a Band D property then the figure needed for the precept would be £12,407.00 compared to £11,980 last year. Copy attached of figures which showed that the estimated expenditure would be £14,425.00 which was an increase of 20% from last year.

After discussions it was **RESOLVED to request a precept of £12,407, to show a 0% increase on Band D property. The estimated spend is £14,425.00 with the balance being taken from reserves.**

Clerk asked Cllrs if they would consider supporting the new Skatepark at Highley Severn Centre. The cost for this is £40,000+ VAT plus other necessary work which will be required. The money will not have to be paid until the project is approved as they need to obtain match funding etc. After discussions it was **RESOLVED to donate £250, which will only be paid if the project goes ahead. Cllrs Bebb and Garratt abstained from voting.**

7. **Parish problems:**

- Broken signposts as reported earlier
- Condition of roads including Covert Lane
- Break in at Ingram Lane

8. **Reports (if available):**

- a) Unitary Cllr Tindall – apologies sent. Cllr Tindall confirmed that he is keeping a watchful eye on The Astbury application.
- b) Police – apologies sent, no report.
- c) Parish Hall Committee – next meeting 6th February. £1000 has been promised for the resurfacing of the playground.

9. **Correspondence: includes emails forwarded to Cllrs: (noted as received unless comments made)**

- Information Bulletins
- SC - Supply of Electoral Register Data from Shropshire Council
- Police and Crime Commissioner/SALC - Import Message – Funding
- Missing footpath and signs – On the 1960 OS map this FP is not shown and therefore it is considered that it does not exist.
- SC - Supply of Electoral Register Data from Shropshire Council
- Shropshire Council - Bring Banks Consultation. It was felt that these are well used and would like these to stay.
- SALC - Community Infrastructure Levy - Update and Documents

- Vicky Turner - Public meeting re housing site allocations – Cllrs attended but mainly concerns raised by Highly residents stating that they do not want any more housing until the infrastructure is improved.
- SC - Environmental Maintenance Grant - Chelmarsh Parish Council – Clerk requested the full grant which will have to be match funded by the PC.
- Shropshire Council Building Control - LABC Newsletter
- SALC - Buckingham Palace Garden Party - 29th May 2019. Chairman and Vice Chairman unavailable to attend on this date.
- SALC - Place Plans Communication
- SALC - Future Fit media release
- Any other correspondence received after issue of agenda

10. Date next meeting:

26th February 2019

A list of dates for next 12 months given to Cllrs – the May meeting altered to 22nd May.

There being no other business the meeting closed at 9.40pm.

Cheques written:

Mrs F Morris - £15.97

HMRC PAYE - £65

Signed: Chairman

Date: