

Chelmarsh Parish Council

Parish Council meeting held on Tuesday 27th September 2022 at 7.30pm in Chelmarsh Parish Hall.

Present: Cllrs R Woods (Chairman), P Thomas (Vice-Chairman), R Bebb, T Cole, S Garrett, D Garrett and A Cadwallader.

Parishioners: 1

Clerk: Mrs F Morris

0) Parishioner's time:

Darren Strong attended the meeting and he explained the Ball Strike Survey to Cllrs and gave an update of the current situation between the Cricket Club and Shropshire Council. He should have a reply by Friday 30th September.

At the present time Chairman asked that the information explained by Darren to Cllrs is kept as 'confidential' as per The Cllrs Code of Conduct.

Until the Cricket Club hear back from SC the matter is in abeyance, Chairman thanked Darren for attending the meeting and he left.

Meeting opened 8.05pm.

1) Apologies for absence: Shropshire Cllr Tindall (health reasons) and Police. Apologies accepted.

2) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer. None declared.

3) Minutes of last meeting – 23rd August 2022 and 26th July 2022:

26th July minutes – **RESOLVED to accept these.**

23rd August minutes – Cllr Cole asked if the pothole problem had been discussed as per her request in her absence. Cllr Thomas confirmed that it had been discussed and Clerk confirmed that she had reported the problems of road sweeper required and potholes in Bakehouse Lane. It was **RESOLVED to add 'plus potholes' in item 9. With this addition the Chairman signed both sets of minutes,**

4) Matters arising from minutes:

a) Clerk's update:

Responses from SC re: problems raised:

Dog mess bins – Clerk had discussed the issues with the Dog Warden, who had hoped to come out and have a look at the problems but had been unable to prior to our meeting. She will look at the four bins we already have logged on their system and suggested that these could perhaps be replaced if not big enough, emptied more regularly or re-sited to a more visible position.

Email also received stated: Thank you for this, will sort getting the signs on the bins, I may look into putting down the footpath sign in some of these areas however I need to be certain that they are suitable for the area as they are large signs that are sprayed onto the footpath itself, they are only temporary so if residents didn't like them they will disappear after a few months.

Chairman agreed to put up the signs the PC had purchased – 1 @ bus stop by Bulls Heads, 1 on the fence by the Parish Hall and the 3rd where considered suitable. It was also agreed to purchase dog poo bags to hang by the signs to encourage people to use them. Cllrs agreed to wait and see what SC come up with regarding signage before purchasing any more signs.

SLOW CHILDREN PLAYING signs for School Lane. Chairman will put these up along the lane – 1 by Parish Hall car park entrance, one by Social Club gate so this is visible coming up the lane from the bottom and another close to the recreation ground.

b) Any others - planning, deal with under item 5b.

5) Planning applications/permissions/refusals received:

a. Reference: 22/02499/FUL (validated: 14/06/2022)

Address: Hall Farm House, Chelmarsh, Bridgnorth, Shropshire, WV16 6AZ

Proposal: Construction of timber clad storage building for agricultural machinery and animal food

Decision: **Refuse**

b. Reference: 22/03506/FUL (validated: 08/08/2022)

Address: The Swallows, Bakehouse Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BB

Proposal: Erection of extension and associated works

Decision: **Grant Permission**

Following our last meeting Clerk had been passed an anonymous letter by Cllr Bebb that he had been given regarding this planning application.

The plans presented to the PC stated 'building removed' but after Clerk had talked to Cllr Thomas, who chaired the meeting, she had rung the Architect who confirmed that it had not been removed. The 'building' at the side is in fact part of the double garage, which will be demolished to make it a single garage and the existing porch will be turned into a lobby and an extension to form a study as the applicant works from home.

Clerk had emailed Planning saying that the plans were confusing and very vague but did not receive a reply and the plans have since been approved.

c. Any others received after issue of agenda – no more received.

6) Reports: (if available)

a) Shropshire Councillor's report. No report just offer to help with anything he can.

b) Police: No report but Clerk pointed out on the Neighbourhood Matters, which anyone can sign up to, that there has been a spate of thefts in Shropshire of mini diggers, 4x4's and suggest people fit trackers.

Comment made that a chain saw had been stolen from a property in the parish.

c) Parish Hall – Next meeting is Thursday. Clerk had received an email regarding the electricity charges.

7) Finance:

a) Accounts for payment:

Clerks' salary – paid standing order.

Clerk pointed out that at the last meeting she was asked to work out the additional hours worked in sorting out the Cricket Club lease, Land Registry etc. This worked out to approximately 36¼ hrs but was happy to reduce this to the 32 hrs which she is contracted to work per month.

Clerk will try to keep a record of her hrs for the next month.
It was **RESOLVED to pay the Clerk the additional hours worked.**

Clerk's expenses: These amount to £94.67 from April up to today. **RESOLVED to pay this.**
HMRC PAYE - September payment, with the additional hours - £187. **RESOLVED to pay.**
Clerk reported that she had received a £100 fine from HMRC for late filing but had appealed and this fine had been removed.

Any others after issue of agenda:
Request from Hope House for a donation. It was **RESOLVED not to donate as there are so many others who could ask.**

Clerk now had a 'hard copy' of the forms to apply for Internet Banking, which had previously been agreed. It was **RESOLVED that these forms are completed by Clerk, Cllrs Woods, Bebb and Cadwallader. Change of signatories still need dealing with.**

b) Income since last meeting – Clothes Bank £19.11 not £18.33 as stated on the agenda (July's payment).

Wicksteed Playground Inspection – Clerk confirmed that this had doubled in price but after discussions it was **RESOLVED to remain with Wicksteed, Clerk will book inspection.**

8) Correspondence: including Emails sent to Cllrs – noted as received unless comments made.

- SALC Information Bulletins
- SC – Electoral Roll/alterations
- SALC – Neighbourhood Planning training – 20th and 27th October via Zoom via Zoom
- Green Doors 2022
- Highley JSNA Stakeholder event 12.9.22 – minutes, actions and presentations. *Clerk pointed out that there is a questionnaire which anyone can complete, Chairman has done this.*
- Eardington PC – Astbury Hall Brown Tourism signs and Highways Signage. *These are issues which have been reported to SC by Eardington PC. Clerk has also received an email regarding the potholes but is unable to open the photos. Chairman opened these – Clerk will follow up.*
- Emergency Planning Survey – Do we have a plan in place in the event of emergencies? *NO.*
- Levelling Up and Regeneration Bill online training event – 13th October
- Wicksteed Playground Inspection – *dealt with earlier.*
- Any other after issue of agenda – Chairman reported that he had joined the Zoom Cost of Living Crisis meeting which he said was very good with another session planned on 11th October. He said it was particularly useful to know what help is available for people and asked Clerk to put the leaflet/link onto the PC website.

9) Parish problems:

- Hedge along the main road needs cutting back from the footpath. Clerk will contact John Roberts regarding this.
- Double hedges from Sutton to Highley still have not been cut back and the 'chevron' bend sign before Lilac Cottage is concealed by this hedge. Clerk will report again.
- Signpost at Sutton. This is an old cast iron post and Cllr Bebb asked if it could be restored rather than replaced with a modern one, even if the PC had to pay. Clerk has reported this several times but will email SC again.

- Sign at Hampton Loade damaged by hedge cutter – it has been straightened up, but it is damaged. Clerk will report this to SC.

10) Date of next meeting: 25th October 2022

There being no other business the meeting closed at 9.45pm.

Cheques written:

Mrs F Morris – expenses plus overtime - £468.17

HMRC - £187.00

Signed: Chairman

Date:

DRAFT