

## **Chelmarsh Parish Council**

**Parish Council meeting held on Tuesday 28th March 2023 at 7.30pm in Chelmarsh Parish Hall.**

**Present:** Cllrs R Woods (Chairman), T Cole, D Garrett, S Garrett, R Bebb.

Clerk: Mrs F Morris

Parishioners: zero

**0) Parishioner's time:** None present.

**1) Apologies for absence:** Received from Cllrs P Thomas, A Cadwallader. Police and Shropshire Cllr Tindall.

**2) Declaration of Interests**

*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*

*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

**3) Minutes of last meeting – 28<sup>th</sup> February 2023:** These had been circulated with the agenda and proposed, seconded and **RESOLVED that the Chairman signs the minutes as a true record.**

**4) Matters arising from minutes:**

a) Clerk's update:

Silt Removal – South Staffs Water: Following complaints on Facebook:

We completed the move Wednesday lunchtime, they did have to spread quickly as John Fox needs to plant the field, but I believe they were done by just after 7 last night. It may have been John in the field later. As for the smell, I can't explain that our material is just river silt so has very little smell.

b) Any others:

Bakehouse Lane repairs:

The lane is deteriorating very badly and residents thought it was going to be repaired in March. Clerk will contact SC again.

Astbury/Speeding, Planning information:

Clerk had emailed Cllr Tindall with the information asking who it was best to write to. A reminder had been sent last month, but Clerk will send another reminder.

**5) Planning applications/permissions/refusals received:**

a. None received.

**6) Reports:**

a) Shropshire Councillor's report – not available.

b) Police – not available.

c) Parish Hall: From Sue Jackman:

As you may know Geoff is leaving Chelmarsh at the end of March and I have taken over as Chairman of the Parish Hall Management Committee.

Because of Geoff's impending departure no arrangements had been made for this year's fete prior to the AGM. Since then members of the new committee have been working hard to organise all the usual activities and as we have already made great progress, we are confident that the fete can go ahead successfully.

I am, therefore, writing to confirm that the Parish Council would be happy for us to hold the fete on the playing field as usual.

Please would you be kind enough to let me know whether I need to make a formal written request to the Council or will this email be sufficient.

All agreed that the playing field can be used for the fete.

## 7) Finance:

### a) Accounts for payment:

- Clerks' salary – standing order £xx
- HMRC PAYE - March payment - £100.40. Clerk confirmed that she had paid HMRC as this needed to be in.
- Clerk's expenses - £108.21 – **RESOLVED to pay via BACS.**
- Quote for repairs at Playground - £5050.00 + VAT (Quote 1), Quote 2 - £4975.38. The quotes were discussed, and it was **RESOLVED to accept the second quote from Mant Leisure of £4975 = £4146.15 + Vat £829.23.** 50% of the cost must be paid with the order, which The Clerk can do via BACS. They had also quoted to replace the two posts but it was **RESOLVED to get alternative quotes if John Higgins isn't available.**
- Invoice #15563 from Information Solutions Ltd - £28.76 Domain name renewal. **RESOLVED to pay via BACS.**
- SH0036 Chelmarsh Parish Council – 2022/23 AGAR external auditor instructions received.
- Internal Auditor – **RESOLVED to accept Vicky Turner to carry this out.**
- Any other accounts received since issue of agenda:
- Donations - £100 – Chelmarsh Cricket Club, £100 Toddlers, and £100 Jubilee Club. Clerk will obtain bank details and pay via BACS.

b) Income since last meeting - £25.53 (Feb) and £6.21 (March).

## 8) Parish problems:

- Problems raised by Cllrs:
- Bakehouse Lane, Chelmarsh – numerous potholes covering most of this lane. When vehicles are parked outside properties other residents have no choice but to drive through the holes. I have been told that someone has just had a bill for £400 for damage caused by hitting potholes!
- Double hedges (owned by Shropshire Council) between Chelmarsh and Highley need cutting back as they are forcing large vehicles into the middle of the road.
- Deep potholes Ingram Lane outside the bungalow and further along the road (between Primrose Cottage, WV16 6PZ) and Lilac Cottage.
- Potholes near to Garland House filled with some loose tar.
- Height restriction sign is obscured/facing wrong way between Station Cottage and railway bridge at Hampton Loade causing problems for high vehicles
- Sign lying in the hedge between the CHELMARSH sign and the Miners Wheel going into Highley.
- School Lane junction – numerous potholes. It has been ascertained that whilst this is classified as a BOAT SC did agree to maintain the road to by the Parish Hall.
- SLOW needs painting on the road before the Hampton Loade sign going towards Highley.
- Potholes (again) on Chelmarsh bank as you drive into the village, the edge of the carriageway is now showing signs of failure, so SC Highways need to plan for repairs.
- Missing cats-eyes along Ingram Lane, there is a lot missing.

- White lines and warning information on the road surface, a lot of the “SLOW” white writing on road is now disappearing and needs a refresh, along with road centre lines, edge of road markings and speed roundels.
- The cream anti-skid needs to be re applied under the SVR rail bridge on B4555.
- Road warning signs are becoming faded, in particular warning sign in Astbury hedge next to Crateford.
- There are also numerous faded signs along complete B4555 route, so would expect SC highways to undertake a condition survey with plan replace faded/ damaged signs.
- A request to reduce speed from 40mph-30mph along by the Bulls Head, with a refuge for school children/residents wanting to cross the road to catch buses.

This list also included the problems forwarded to the Clerk by Cllr Thomas.

- Highley Health and Wellbeing Group – Chairman confirmed that Bridgnorth Medical Practice will be taking over the Highley Medical Practice and a meeting is planned at The Severn Centre, Highley 21st April when anyone can attend.
- Any others:
- Dog fouling – Clerk reported this again on FixMyStreet and they say it is being ‘investigated.’

9) **To confirm Policy Updates:** These will be dealt with at a later date.

10) **Correspondence:** including Emails sent to Cllrs: *(taken as read unless comments made)*

- SALC Information Bulletins
- SC – Electoral Roll/alterations
- Kings Coronation gifts – coins ordered. Paid via BACS as agreed viz email.
- Finance training delivered by Parkinson Partnership - January - June 2023
- SALC - Training Programme 2023
- PROPOSED ROAD CLOSURE - Astbury Falls Bridgnorth, WV16 6AT - 09.05.2023 - LB9141201-000074944202:

Clerk confirmed that Eardington PC had been in touch regarding the above work:

Reply to Cllr Tindall from Peter Gould, Bridges and Structures Engineer:

Following a customer enquiry notifying us that Upper Forge Mill Race Bridge had been damaged by an HGV vehicle and the undertaking of an Urgent Inspection by our engineers. I would like to inform you we have had to instruct our term maintenance contractor Kier to erect a emergency road closure at the bridge on the grounds of safety to the public. The bridge is situated on an unclassified road between Chelmarsh North and Astbury Hall Junction.

The closure is likely to be in place for several months while we look to organise and programme the repair works. As soon as I have more information I will be able to advise on programme dates and times scales.

Inevitably there will be some disruption to road users in your area, for which we apologise.

If you have any questions please do not hesitate to contact me.

From Eardington PC:

Thank you for your previous e-mails regarding the bridge in Astbury Lane. I have been informed by the Chairman that although there is a sign indicating that the Lane is closed, some traffic is still using it as far as the bridge where they are having to find somewhere to turn. Could you please arrange for a sign at the top of the lane showing ‘Bridge Closed’ and a closed sign just below the Astbury Lodge site entrance to enable drivers to turn around.

- SALC - Sites for Additional Electric Vehicle Chargers in Shropshire – Cllrs asked for one on the Parish Hall car park for residents, visitors to the Sports & Social Club, etc.

- The Circuit - The update to your defibrillator record is now overdue: Cllr S Garrett agreed to check the one at The Bulls Head fortnightly and Clerk was asked to ask Tom at the Social Club to do that one.
- Reply from Chris Phillips, Med UK.  
The Circuit is asking for a status check to be recorded, not for the devices to be upgraded. So whoever checks the device on a regular basis (checks the screen is illuminated, the 'O' displays on the screen and the battery / Pad icon on the screen is full) should record the status check on the circuit.  
It will then stop reminding you for updates.  
We will check them when we are passing etc and will Replace the pads and batteries when expired for you, but we don't provide the weekly/bi weekly status checks for you (this would be just too big a job for us) I hope that makes sense?
- Chairman's Networking Meeting - Wednesday 15th March 2023, 6pm – not able to attend.
- Bridgnorth and Shifnal Area Committee 13th March 2023 – no one attended.
- Police - £287,000 of drugs and 60 arrests made during week of County Lines intensified activity [#89086663]
- Shropshire HAF Easter/Spring 2023 - OPEN FOR BOOKINGS – see Shropshire Council website for details.
- SC - Customer Service Centre Opening Times Consultation
- Licensing Service for new rector for the Benefice - The Revd. Kina Robertshaw will be sworn in by the Bishop on the 18th April at St. Mary's Church, Highley at 7pm. Chairman will attend and the offer is open to all Cllrs.
- SALC - The Communities Prepared Shropshire and Telford & Wrekin Community Emergency Planning Programme. Clerk explained this but Cllrs felt this should be 'low key' as everyone helps each other out.
- SALC - Coronation Champions Awards: A name was put forward and the form was given to Cllr Garrett to look at the criteria.
- Chelmarsh Fete 8 July – Request for permission to use playing field – dealt with earlier.
- Any other after issue of agenda

**11) Date of next meeting:** 25<sup>th</sup> April 2023. This will be the Annual Parish meeting and Clerk asked Cllrs if they wanted to hold both this and the PC meeting together as usual or on different days and if a speaker should be invited. **RESOLVED to hold them both on the same day and to ask Planning to come along and speak about the difficulty in obtaining Planning for an Affordable Home, yet the parish is being swamped with holiday lets.**

**There being no other business the meeting closed at 9.15pm.**

**Payments approved:**

Clerk's salary – Standing Order  
 HMRC PAYE - £100.40  
 Clerk's expenses - £108.21 – Sep-March  
 Information Solutions - £28.76  
 Toddlers - £100  
 Jubilee Club - £100  
 Cricket Club - £100  
 Mant Leisure - £2487.70

**Signed: Chairman**

**Date:**