

## Chelmarsh Parish Council

Parish Council meeting held via Zoom VIDEO-CONFERENCING ON Tuesday 9<sup>th</sup> June at 7.30pm.

Present: Cllrs R woods (Chairman), P Thomas (Vice-Chairman), D Garrett, A Cadwallader.

Parishioners: 1

Clerk: Mrs F Morris

0. **Parishioner's time:** No matters raised.
1. **Apologies for absence:** Cllrs R Bebb, A Davies and no apologies received from Cllr M Williams. **RESOLVED to accept apologies.**
2. **Declaration of interests:** Cllr Cadwallader declared an interest with the planning application item 5 as they use the applicant as a contractor.
3. **Minutes of last meeting** held on 25<sup>TH</sup> February 2020:  
These had been circulated with the agenda and it was **RESOLVED that these be signed as a true record by the Chairman.**
4. **Matters arising from minutes:**
  - a) Clerk's update:  
Defibrillator had been installed at |The Bulls Head and was registered with the Ambulance Service.
5. **Resolution: (for approval)**
  - ***To note that it is lawful for the clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary, all of which having been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting.***
  - ***To approve provision of delegated powers to your Clerk/Locum Clerk to spend up to a limited amount £500 upon consultation with the Chairman and Vice-Chairman and to authorise urgent work when unforeseen circumstances occur.***
  - ***Delegated powers to the Clerk/Locum Clerk to respond to planning applications upon consultations with Chair and Vice-Chair and any comments received from Councillors. (councillors are still able to submit their own personal comments)***
  - ***Agreement to delegate the postponement of the meeting of the Council to the Clerk should this be required) in consultation with the Chair and Vice-Chair.***
  - ***Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish scheduled to meet on 20<sup>th</sup> April and the Annual Meeting of the Parish Council scheduled to meet on 25<sup>th</sup> May, thereby giving delegated power to the Clerk (or Locum Clerk) to make necessary re-arrangements for these meetings in consultation with the Chair and Vice-Chair.***

Councillors **RESOLVED to accept these resolutions, in order for the Council to act lawfully after Clerk clarifying some points with SALC.**

### **5. Planning applications/permissions/refusals:**

a) Reference: 20/01991/REM (validated: 26/05/2020)

Address: Land To The East Of, Covert Lane, Chelmarsh, Bridgnorth, Shropshire

Proposal: Reserved matters (appearance, landscaping) pursuant to 15/05079/OUT dated 10.09.2019 for Outline planning application for the erection of an agricultural workers dwelling with double garage, agricultural livestock and storage shed, associated yard, infrastructure and accesses (to include access, layout and scale)

Applicant: Mr D Derricutt (Co Agent)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QAQZJZTDMPU00>

Cllr Cadwallader left the Zoom meeting at this point and took no part in the debate.

It was noted that a comment from a neighbour had queried the need for 2 accesses.

Cllrs had previously supported the outline planning application also expressing concern regarding road access and suitability for large agricultural vehicles and the condition of the road during construction.

Councillors felt that as they had previously supported this application they were happy to support this as long as this all complied with Buildings Regs/Conditions.

b) any others received after issue of the agenda: no further plans

Cllr Cadwallader rejoined the meeting.

## 6. Finance:

Clerk reported that she had mislaid the cheque book and had ordered a new one which should be here in next day or so. She was unsure if this had been shredded in error when sorting out old papers, Chairman suggested that when the new book arrives the Clerk asks the bank to cancel the other cheques.

- a) To approve payments made since last meeting:
  - Clerk's fees paid standing order
  - HMRC PAYE - £60.20 March but Clerk has not paid any more as HMRC say only £5.40 is owed and Clerk is trying to get in touch with HMRC regarding this.
  - Gary Barklam - £470 for playground repairs and car park fencing repairs.
  - Defibrillator - £1828.80
  - **RESOLVED to approve payments.**
- b) To approve Asset register – **RESOLVED to accept this.**
- c) Clerk's salary/HMRC PAYE – salary paid standing order – Clerk to speak to HMRC re PAYE.
- d) Playground signs - £80 + VAT. Cllr Garrett will arrange to collect these from the Clerk.
- e) Audit details: Clerk pointed out that as she was due to go into hospital she had asked the External Auditors for an extension to the dates as it is difficult at present to get the internal audit carried out as well as getting the accounts signed off at a PC meeting.
- f) Income since last meeting – Precept £13773.00, Neighbourhood Fund £82.06, VAT refund £1078.86, Cricket Club rent £40, Wayleave £47.69.
- g) Street Lighting Joint Energy Agreement 2020/2021 - £136.54+VAT – **RESOLVED to pay this account.**

## 7. Reports: (if available);

- Shropshire Cllr Tindall – not available and no apologies received.
- Police – Clerk did not send an invite as the Zoom meeting was only for 40 minutes.
- Parish Hall Committee – no meeting, but Chairman reported that the fete had been cancelled.

## 8. Correspondence: emails sent to Cllrs:

- Community Funding - Severn Trent and Other Current Funding
- SALC - Public Engagement and Community Events Planning - 23rd July 2020
- You are invited to the launch of the Marches Community Led Housing Support Hub

## 9. Parish problems:

- Flytipping in brook at Covert Lane: Clerk had received complaints regarding a fridge in the brook and other items from a Billingsley resident who was concerned that gases from the fridge could get into the watercourse and kill fish.

- Clerk had reported this to SC who said it was an Environmental issue. This had been reported by parishioners and Billingsley PC Clerk.
- Use of playing field/equipment: Chairman reported that the signs had either been taken down or blown down prohibiting use due to Covid-19. He had put up new signs.
- Clerk pointed out that there had been comments on Facebook regarding motorcycles being ridden on the playing field. Chairman reported that no damage had been done. But this will be monitored.
- Environment work being carried out by Rich Millington.
- Clerk asked if any problems were caused when South Staffs were moving sludge – it was dry when this done just dusty!.

**10. Date of next meeting – 28<sup>th</sup> July 2020**

**There being no other business the meeting closed at 8.00pm.**

Cheques to be written:

HMRC PAYE – amount to be clarified with HMRC  
e-ON - £40+VAT – MAINTENANCE ONTRACT  
Playground signs - £80+VAT (when invoice received)

**Signed: Chairman**

**Date**