

Chelmarsh Parish Council

Annual Parish Council meeting held on Tuesday 21st May at 7.30pm in Chelmarsh Parish Hall.

Present: Cllrs R Woods (Chairman), P Thomas (Vice-Chairman), A Cadwallader, D Garratt, R Bebb.

Parishioners: 1

PSCO Sue Eden and Mike Watkins

Clerk: Mrs F Morris

1. Election of Officers:

Chairman – Cllr R Woods was proposed, seconded and **RESOLVED that he be elected as Chairman for the coming year. Declaration of acceptance of office duly signed.**

Vice Chairman – Cllr Thomas was proposed, seconded and **RESOLVED that he be elected as Vice Chairman for the coming year. Declaration of acceptance of office duly signed.**

To elect any other committees/representatives as deemed necessary including:

SALC Area Committee – Cllrs R Woods and D Garratt were elected to represent the PC, but Clerk explained that any Cllrs could attend the meetings but only 2 could vote.

Parish Plan Group - Cllr Woods and D Garratt.

2. Public participation (maximum 15 minutes) - the meeting will be suspended for this item.

The Police item was brought forward.

PSCO Eden confirmed that there had been some rural crime from outbuilding and urged everyone to be vigilant and lock items and vehicles away if possible.

There had been the odd RTC in the last 6 weeks and vehicles they have seen which are thought to have been suspicious have been checked out. Cllrs were urged to feed in any registration numbers to the Police and these will be checked.

Parishioner gave the Police details of a silver van which is also sign written who had been seen driving dangerously at Chelmarsh – this will be looked into.

Chairman thanked the Police Officers for attending.

3. Apologies for absence: Cllrs Williams (ill), A Davies (unavailable), R Tindall (unavailable). **RESOLVED to accept these apologies.**

4. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Cadwallader declared an interest in item 7b (business dealings with applicant) and Cllr Thomas declared an interest in item 12 (Footpath at Hempton Mill as landowner).

5. Minutes of last meeting held on 16th April 2019:

It was **RESOLVED** that these be accepted as a true record and the Chairman signed thee accordingly

6. Matters arising from minutes:

a) Clerk's update:

Nothing further received from The Astbury but have sent a reminder email that we are still awaiting a meeting with Highways. Planning permissions have not yet been published on the website.

Potholes – some have been filled but others still 'on the list'.

7. Planning applications:

a) Reference: 19/01694/FUL (validated: 30/04/2019)

Address: Riddings Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA

Proposal: Alterations in connection with reduction of 3 live work units into 2 live work units and conversion of a car port into a garage and store

Applicant: Mr & Mrs John Baker (Refer to Agent)

Councillors raised no objections to this application.

b) Reference: 19/01950/FUL (validated: 08/05/2019)

Address: Riddings Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA

Proposal: Change of use of land for the siting of 3 No shepherd huts for use as holiday lets

Applicant: Mr & Mrs David Naylor (The Riddings, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA)

Cllr Cadwallader declared an interest and took no part in the discussions or voting.

Councillors raised no objections to this application as it was felt that these were of a rural design, unobtrusive and was diversification.

c) Any others received after issue of agenda – none received.

8.. Planning permissions/refusals:

a) Any received after issue of agenda – none received.

9. Financial matters:

a) Accounts to be paid:

Clerk's fees (paid standing order) - £xx

HMRC PAYE - £60.20

Mrs F Morris – salary top up £91.37 (difference in Standing Order

Npower account/reply – no reply received; no payment made.

Miss V Turner - Internal Audit fee - £65.

Invoice 7456 from Information Solutions Ltd- domain name renewal - £36.

Lingen Davies Caner Appeal - £25 (donation in lieu of refreshments for APM meeting)

Any others received after issue of agenda – none.

b) Bank statement – initialled by Cllr.

c) Accounts:

i) to sign off accounts as presented by Clerk – **RESOLVED to approve accounts as presented by Clerk.**

ii) to consider Internal Auditors report – **RESOLVED to accept – no problems recorded.**

iii) to Complete Annual Audit form: AGAR Part 2 Section 1, Section 2 – **All sections presented to Cllrs and RESOLVED to accept, Clerk will submit to Auditors.**

d) Income - Remittance Advice 20190425 (precept) – noted.

e) Quote for Purslow's re: playground resurfacing – **RESOLVED to accept this quote and ask Purslow's to avoid the fete day of 13th July. Chairman will provide Clerk with evident from the Parish Hall of their promised contribution of £1000**

f) Donation re: Annual Parish meeting refreshments – **RESOLVED to donate £25 to Lingen Davies Cancer Appeal.**

g) Eon Maintenance Contract renewal – street lighting – **RESOLVED to renew.**

h) Any others receive after issue of agenda

Noticeboard - £470 hardwood quote received from Gary Barklam – **RESOLVED to accept this quote and Cllr Thomas will ask Gary to proceed.**

i) Breakdown of Highway Maintenance costs from RJM Contract: Clerk produced these which have been forwarded to SC and it was further **RESOLVED that the Chairman would arrange a meeting with Richard Millington to go through the work required by the PC under this scheme so that everyone is clear.**

10. Parish problems:

- Potholes appeared on the B4555 on the bank approaching Chelmarsh
- Kings Arms bend potholes – people driving wider on this bend to avoid this very rough area
- Ingram Lane and Covert Lane – very rough!
- Drain overflowing on Kings Arms bend
- Blocked drain at The Glebe – this drain was dealt with last year sometime – a new cover was fitted but the broken slab which had been put over this drain was not retrieved from the drain so when it rains this soon fills up and overflows.
- Bakehouse Lane potholes
- Drain overflows in heavy rain outside The Mere Oak
- Footpath in Bakehouse Lane outside The Yeomans this has broken up badly around an inspection cover (not sure what it is) but this is a hazard for people walking along this footpath

11. Reports (if available) from:

a) Parish Hall Committee – Fete 13th July. Clerk was asked to write to the Parish Hall asking for their donation of £1000 towards the playground resurfacing as the order has been placed with the contractors and therefore their promised contribution would be gratefully received.

Clerk will also check if the Neighbourhood Fund money accrued could be used towards this expenditure.

b) Police – dealt with earlier.

c) Unitary Cllr Tindall – no report.

12. Correspondence: (correspondence emailed out to those on email) All noted as received unless comments made:

SALC – Information Bulletins
SC – Electoral Roll alterations
SALC – training sessions
Engagement Briefing Note re. "Review of 'A' Board Policy and Process.
Footpath disappearance at Hempton Mill – *Cllr Thomas talked about this FP and confirmed that he has an appointment with Shone Butter at SC tomorrow and will report back at the next PC meeting.*
High Street/Town Centre Clean Up Initiative & LEAF - Litter Elimination Action Fund
Chelmarsh Parish Council - Insurance Documentation
Wicksteed Leisure Order Acknowledgment - 406198 – Inspection
CIL - Update Letter
Street Lighting Joint Energy Agreement 2019/2020
SALC - NALC Legal Update - April 2019
SALC - TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020
MEDIA RELEASE: SaTH appoints interim Deputy Chief Executive
SAL - CIL Local - Expressions of Interest Forms
Town & Parish Council Survey May 2019
Rural Crime Prevention Evenings - 25 & 27 June
Shropshire Care Closer to Home - Latest News
CCG Board Update
Any other correspondence received after issue of agenda-nothing further received.

13. Date next meeting – 25th June 2019

Cheques written:

Clerk's fees (paid standing order) - £xx
HMRC PAYE - £60.20
Mrs F Morris – salary top up £91.37 (difference in Standing Order
Npower account/reply – no reply received; no payment made.
Miss V Turner - Internal Audit fee - £65.
Invoice 7456 from Information Solutions Ltd- domain name renewal - £36.
Lingen Davies Caner Appeal - £25

There being no other business the meeting closed at 9.10pm.

Signed: Chairman

Date: