

Chelmarsh Parish Council

Parish Council meeting held on Tuesday 24th January 2023 at 7.30pm in Chelmarsh Parish Hall.

Present: Cllrs R Woods (Chairman), P Thomas (Vice Chairman), R Bebb, T Cole, D Garrett, S Garrett, A Cadwallader.

Public: 0

Clerk: Mrs F Morris

0) **Parishioner's time:** None present.

1) **Apologies for absence:** Police.

2) **Declaration of Interests**

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

3) **Minutes of last meeting – 22nd November 2022:**

These had been circulated with the minutes and it was proposed, seconded and **RESOLVED that the minutes be signed as a true record.**

4) **Matters arising from minutes:**

a) Clerk's update:

Fingerpost at Sutton: Reply from SC regarding removing and refurbishing:

No problem with this at all.

If you can let us know when the sign is being taken down for refurbishment that would be great just in case someone contacts the council regarding its whereabouts.

Cllr Bebb agreed to speak to Mr Walker again regarding this.

De-fib at Unicorn Inn:

Cllr Cole confirmed that this has had a new battery and pads and is all working OK at present.

RESOLVED to contribute to new battery/pads, when required.

b) Any others – none.

5) **Planning applications/permissions/refusals received:**

a) Reference: 22/04828/FUL (validated: 24/10/2022)

Address: Hall Farm House, Chelmarsh, Bridgnorth, Shropshire, WV16 6AZ

Proposal: Construction of timber clad storage building for agricultural machinery and animal food (resubmission)

Decision: Grant Permission

It was queried if the PC request for a condition for this not to be used as residential accommodation use in the future had been imposed. On looking at the conditions on the approval it stated:

The building hereby approved shall only be used for purposes commensurate with the definition of agriculture as outlined within the Town and Country Planning Act 1990. Reason: to preserve the agricultural and rural character of the local area.

b) Any others received after issue of agenda; no further plans received.

6) Reports: (if available)

a) Shropshire Councillor's report. No report received.

b) Police: Newsletter sent through. Concern was expressed why Chelmarsh was not listed on the speed surveys to be carried out. Clerk will contact Police.

c) Parish Hall: Chairman, Geoff Price, had emailed as he was leaving the Parish shortly and asked if the Parish Council/Cllr was interested in taking over the organising of the fete.

There was no interest but Cllrs would ask around the village.

7) Finance:

a) Accounts for payment:

- Clerks' salary – standing order amended, payable from February, so December and January difference is owed to Clerk.
- HMRC PAYE - January payment - £100.40, It was **RESOLVED to pay this via BACS.** and December £100.40 (paid by BACS as Clerk was ill and could not get to bank). **RESOLVED to accept.**
- Eon Maintenance contact - £28.80 (half yearly). **RESOLVED to pay via BACS.**
- To confirm Wicksteed Leisure account payment - £144 (Playground inspection) – paid by cheque as this had previously been agreed. **RESOLVED to accept.**
- EMG Grant application – details of the work carried out required by SC. Clerk will forward this information.
- Accounts up to 31.12.22 for confirmation – Clerk had emailed these to Cllrs and also provided a copy for Cllrs to look at. Clerk went through the figures of income and expenditure, provided a corresponding bank statement. **It was proposed, seconded and RESOLVED to accept the accounts up to 31.12.2022, as presented by Clerk. Chairman initialled these accordingly.**
- Precept for 2023/24 – Clerk emailed and provided the Budget spreadsheet for Cllrs to deal with the precept.
Chairman queried why the Clerk had not included the new locks/chains for the playing field gate under 'Playing field'. Clerk used 'Power to provide' for this item. This was to be moved to 'playing field' expenditure.
Chairman queried why the signs for School Lane was also not included in the 'playing field' expenditure. Clerk pointed out that these were included in the s137 as Clerk explained that a 'power' was required for expenditure, if not then this goes under s137. Chairman asked for this to be moved to 'playing field' expenditure.
Chairman queried why the Jubilee mugs were not included – Clerk pointed out this were purchased in the last financial year.
The Silent Soldier was listed under s137 (no specific power) and the Defibs upgrades etc went under 'power to provide'.
Chairman queried why a column had not been provided, as requested, for 'Professional fees' to cover legal work. This was an oversight by the Clerk but this had been listed under s137 but will provide a column in the accounts and move the expense over.
Chairman also asked for a column in the accounts for 'Donations', as per the budget sheet. Clerk pointed out that a 'donation, as she understood it, had to come under s137 or 'power to provide' in the accounts; but would add another column in the accounts. Donations

outstanding to date are Cricket Club £100, Toddlers £100 and Jubilee Club £100 which will be paid at March meeting.

Chairman went through all the figures for each item separately and suggestions agreed were:

350.00	insurance
400.00	subs
100.00	room hire
6350.00	wages
100.00	expenses
2000.00	playground
750.00	Donations
300.00	streetlights/maintenance
1000.00	Env Maintenance
65.00	Internal audit
200.00	website
200.00	training
250.00	elections
706.00	capital repairs
1500.00	professional fees

14271.00

The £750 donations is made up of £100 Jubilee Club, £100 Cricket Club, £100 Toddlers, £375 Coronation gifts for children and £75 Remembrance decorations (poppies etc).

It was proposed, seconded, and **RESOLVED that the Clerk send in the precept request for £14271.00 giving a 0% increase on the Council Tax.** Clerk pointed out that this would not mean that the Council Tax accounts would not be increased, just the Parish Council part of the account.

- [ACTION BY 31/01/2023] Council Tax Precept Requirement 2023/24 – Chelmarsh. Band D figure to give a 0% increase on precept would need to be £14,271.00 compared to last years request of £13,916.00.
- To consider contribution to SLCC - Clerks subscription renewal. Stottesdon & Sidbury PC had paid £187 for the renewal and it was **RESOLVED to make a contribution via BACS of £60.**
- Any other accounts received since issue of agenda – no others but the Parish Hall account was due. **RESOLVED that the Clerk pays this via BACS, when received.**

b) Income since last meeting - £29.30 (November clothes bank)

8) Parish problems:

- Footpath cleared along B4555.
- Only one mirror facing towards Bridgnorth coming out of the Church Lane entrance onto main road.
- Ingram Lane hedges still not cut back – these need cutting back before the end of February.
- Dog Waste bin needed by the notice board at Hampton Loade as lots of people walk the Mercian Way with dogs and the mess is becoming a problem.
- Blocked drain under the railway bridge at Hampton Loade causing the road to flood and freezing over.
- Dog mess all along the main road footpath with residents having to clear up safer other people. Clerk will put this on the Chelmarsh Folk Facebook page again and it was suggested asking SC if they had any cameras.

- Old style cat's eyes, damaged with metal edges sticking up along near to The Astbury. Clerk will report and ask for any cat's eyes which were removed for repair work to be replaced asap.
- Concerns once again expressed regarding speeding with a couple of recent accidents underneath the railway bridge at the bottom of Hays Brook.
- Request for safety crossing point by Bulls Head needs chasing.
- Playground inspection required a little work to replace matting under slide/swings etc. Clerk was asked to obtain a quote from the necessary supplier.
- John Higgins will be replacing the fencing/gates at the playground asap.

9) **Correspondence:** including Emails sent to Cllrs: *Taken as read unless comments made*

- SALC Information Bulletins
- SC – Electoral Roll/alterations

Tree works south of Highley – 24 hour closure,

Please find enclosed details of a temporary road closure:

Road Closure: B4555, New Road, Highley

Start Date: 13th February 2023

End Date: 3rd March 2023

Purpose: 24 hour road closure for tree cutting due to Ash Dieback disease.

Covert Lane will be restricted to one-way traffic in a westerly direction.

Netherton Lane will be restricted to one-way traffic in a southerly direction.

Borlemill will be restricted to one-way traffic in an easterly direction.

Works Promoter: Shropshire Council

Works Promoter Ref: UJ216TW-1726683

Enforcement pattern for B4555, New Road, Highley:

Monday - Sunday 00:00 - 23:59

- Briefing Note on proposed changes to National Policy Policies
- SC – Warp It Letter
- Voter ID at polling stations from May 2023
- SC – Subsidised Tree Scheme 2023
- Road improvement works – B4555: 30 January to 2 February (9.30am-4.00pm) – cancelled due to technical problems.
- Highley Health and Wellbeing Community Working Group Meeting – 25/1/23 - Friday 27th now at 3pm. Chairman to attend and Cllr Cole, if available.
- Chelmarsh Fete – email from Geoff Price to Chairman – dealt with earlier.
- Shropshire Council's draft Sustainable Affordable Warmth Strategy
- Public Consultation - Unsafe Walking Routes
- Carbon Literacy – 17th and 24th January (Discounted rates)
- Finance training delivered by Parkinson Partnership - January - June 2023
- Inspection Report Chelmarsh Parish Council 1261030 / 419995 – Playground, dealt with earlier.
- SALC - Training Programme 2023
- Any other after issue of agenda:
- Leader's Update - January 2023 Levelling Up Funding
- Highley PC - Community Event. 3rd February 2-5pm, Severn Centre – posters will be displayed on notice boards.
- TREES CE Newsletter - Winter Issue: Child exploitation etc.

- South Staffs Water:

I hope you are well, just to let you know, we need to transport some river silt next week. We are intending to move as little as possible as we are just looking to make a bit of space on site to last until the conditions improve. Hopefully we will be able to keep it to the private road to the reservoir as we will be moving it into Stuart Bebb's fields, however we may need to take some into the fields off the Hampton Loade lane if conditions aren't right. Either way we will not be on the main Highley to Bridgnorth road.

I have arranged for a road sweeper to be on site all day every day next week, but we shouldn't be moving every day, it should start Monday.

If there are any issues please let me know.

- Church Lane has still not been repaired since last silt removal – Clerk will report again.
- Chairman reported that he joined a Chairman's meeting recently via Zoom

10) Date of next meeting: 27th February 2023. Clerk also gave Cllrs a list of the dates for 2023 and these are also on the website.

Payments approved to be paid via BACS:

Clerk's salary - £xx

HMRC PAYE - £100.40 plus £140 December

Room Hire - £100 account not yet received.

SLCC – £60

Eon - £28.80

Wicksteed Leisure - £144, playground inspection already paid by cheque.

There being no other business the meeting closed at 9.30pm

Signed: Chairman

Date: