

Chelmarsh Parish Council

Chelmarsh Parish Council meeting held remotely by **Zoom video-conferencing at 7.30pm on Friday 21st August 2020.**

Present: Cllrs R Woods (Chairman), P Thomas (Vice Chairman), A Cadwallader, D Garrett.

Clerk: Mrs F Morris

- 0. Parishioner's time:** No parishioners joined the meeting
- 1. Apologies for absence:** Cllrs R Bebb, M Williams, A Davies (all unavailable). **RESOLVED** to accept apologies.
- 2. Declaration of interests:** None declared.
- 3. Minutes of last meeting** held on 28th July 2020 via Zoom – **resolved to accept the minutes as a true record and Chairman will sign these accordingly.**
- 4. Matters arising from minutes:**
 - a) Clerk's update:
 - Clerk reported that the car left on the Church bend parking area has been reported to the Police who say that it is taxed, insured, MOT and belongs to someone in Kinver. Police have been unable to contact the owner by phone but as it is Church land then it is up to the Church to deal with it and suggested putting a 7 day notice for removal on the car otherwise it will be disposed of. Clerk has given this information to the Vicar and Church Warden. Richard Millington had also queried this vehicle with the Clerk as he has to strim round it – Clerk told him to speak to Vicar or Church Warden.
 - Richard Millington had contacted Clerk to say that whilst mowing the playing field he found a broken bottle by the goal post, He spent ages picking the glass up. Clerk suggested putting a sign up saying 'no glass bottles and take litter home' – **all agreed.**
 - Richard Millington also queried hedge cutting along the Bulls Head straight – Cllr Cadwallader will try to speak to landowner. The Environmental Scheme grants has been reduced so therefore the PC will have to pay for any work to be done and as Clerk was told by SC last year this was landowner responsibility.
 - b) Play equipment opened/signage put up by Chairman – Clerk/Cllrs thanked Chairman for doing this.
- 5. Planning applications/permissions/refusals:**
 - a) Reference: 20/01991/REM (validated: 26/05/2020)
Address: Land To The East Of, Covert Lane, Chelmarsh, Bridgnorth, Shropshire
Proposal: Reserved matters (appearance, landscaping) pursuant to 15/05079/OUT dated 10.09.2019 for Outline planning application for the erection of an agricultural workers dwelling with double garage, agricultural livestock and storage shed, associated yard, infrastructure and accesses (to include access, layout and scale)
Decision: Grant Permission
 - b) **TOWN AND COUNTRY PLANNING ACT 1990**
PLANNING REFERENCE: 20/03250/FUL
DEVELOPMENT PROPOSED: Relocation of vehicular crossing and erection of 1.2m boundary wall
LOCATION: Green Fields, Chelmarsh, Bridgnorth, Shropshire, WV16 6BA.
OS REFERENCE: 372316 - 287308

APPLICANT: Mr & Mrs K Wildgoose

Councillors had looked at this application online and after discussions **RESOLVED to support the application but asked that the applicants liaise with Highways regarding the dropped kerb, check for any utilities under the footpath and to reinstate the footpath properly.**

c) Any received after issue of agenda – no further plans received.

6. Finance:

a) Approval of accounts:

i) to sign off accounts as presented by Clerk – copies of the accounts and all relevant documents had been sent out to Councillors. It was **RESOLVED to approve the accounts presented.**

ii) to consider Internal Auditors report – **RESOLVED to accept the report.**

iii) to Complete Annual Audit form: AGAR Part 2 Section 1 – **RESOLVED to approve statements and sign accordingly.**

iiii) to complete Annual Audit form Section 2 – **RESOLVED to approve and sign accordingly**

a) To approve payments made since last meeting:

Clerk's salary – paid Standing Order. New pay scale not yet received.

HMRC PAYE – Clerk had been in touch with HMRC regarding payment, but they say that we are in credit until October.

b) Accounts for payment:

Clerk's salary – Standing order

HMRC PAYE – to be calculated – see above.

Internal Audit fee - £65 – **RESOLVED to pay.**

c) Any other accounts received after issue of agenda

7. Reports: (if available);

- Shropshire Cllr Tindall – nothing received.
- Police – nothing received
- Parish Hall Committee – Chairman reported that they are hoping to reopen the hall in September and are hoping to get Toddlers and Sports groups back in asap, It was **RESOLVED that if the PC are able to then we will use the hall for the September meeting following all guidelines.**

8. Correspondence: emails sent to Cllrs: Noted as 'received' unless comments made.

- Alterations to the Electoral Register
- SALC Information Bulletins
- SALC Training Programme
- Bereavement Support for Shropshire Residents
- CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS
- Local healthcare partners unite to discharge patients safely from hospital in record time
- Resurfacing 20/21 Site 34 Woodland Cottages to Highley
- Invitation to Town and Parish Councils forwarded on behalf on South Shropshire Climate Action Group – 26th September via Zoom
- Housing Strategy Consultation
- Community Reassurance update from Shropshire Council
- BT Payphone removal consultation begins in Shropshire – this was discussed again, and it was **RESOLVED that the box at Hampton Loade should be retained but needs re-painting, until such times that better mobile phone signal is achieved in the area. The box by the Bulls Head, at present is not working, and agree to its removal.**
- Planning consultations

Email from Rikki Taylor re: flooding. Chairman had looked at this problem and sent the following email to Cllrs:

I saw Richard Bebb this morning briefly and mentioned this to him, he has said he will have a look. His view is the water is coming off the road, and this issue is with Ant Lane itself as the top section is not tarmacked and does not direct water into the ditches.

I did stop and had a look myself this morning, it was raining steadily and has been for the past few hours. Some water was running down Ant Lane, but most was directed to the road gully by the kerbs along the road edge at the top of the lane. The water running down Ant Lane was not being directed into the ditches either side of the lane (camber wrong at the top of the lane and no surface on top section of lane so water can run cleanly into ditches) and therefore running down wheel tracks/middle of lane towards Rikki's house. It is clear from the pictures Rikki supplied that the water is not going into the ditches, but going straight down the lane, therefore in part this is a lane maintenance and ditch maintenance issue.

In the case of very heavy downpours as last week there may be some run off from fields, but certainly not obvious today that this was happening, also run off from the road will be greater and therefore overcome the kerb at the top of the lane. Is the drain in the B4555 in the correct place, of should this be located to catch to water on the highway before it reaches Ant Lane, therefore condition of the kerbs (which are damaged) would not be so critical? However the kerb does need some attention and this is a Highways issue?

Suggest a site visit may be appropriate, perhaps with Rikki to understand what he believes is going on. Also need to understand who is responsible for the maintenance of Ant Lane. The Shropshire Council Definitive map shows Ant Lane as a "bridleway".

It was **RESOLVED to ask SC to come to a site meeting to look at the problem.**

Letter from Mrs Anna Turner, Her Majesty's Lord-Lieutenant of Shropshire: Clerk had been given one name and 2 others were put forward which Clerk will send in (not inserting names here as it was requested that the recipients were not told beforehand.)

Any other items received after issue of the agenda

9. Parish problems:

- Church Lane breaking up, especially at the junction opposite Hill Farm.
- Overgrown hedge/brambles onto footpath on Kings Arms bend – Clerk had ascertained that the footpath area belongs to SC and the hedge to Mr Bebb. It was **RESOLVED to ask SC to cut the verge asap.**
- Gully opposite The Mere Oak is blocked and floods properties – Clerk has reported this several times. But will report again.

Zoom meeting 'timed out' but Chairman sent new link to continue meeting.

- Astbury Lane floods – Clerk already reported this but will report again.
- Covert Lane breaking up badly.
- Complaints from a few of the residents about the dog fouling in the village not sure if we can do anything about this.
- The covers of the stop tap covers in bake house lane by the Yeomans still haven't been done.
- Perspex on the bus timetable board has been/is broken so the timetable is likely to get ruined with weather etc.

10. Date of next meeting – September 22nd 2020

There being no other business the Zoom meeting closed at 8.30pm.

Signed: Chairman

Date: