

## Chelmarsh Parish Council

Parish Council held remotely by **Zoom video-conferencing at 7.30pm on Tuesday 22<sup>nd</sup> September 2020.**

**Present:** Cllrs R Woods (Chairman), P Thomas (Vice), D Garrett.

Clerk: Mrs F Morris

Parishioners: 0

0. **Parishioner's time:** No parishioners joined the meeting.
1. **Apologies for absence:** Cllrs A Davies, M. Williams, R Bebb, A Cadwallader.
2. **Declaration of interests:**  
Cllr Woods declared an interest in item 9
3. **Minutes of last meeting** held on 21<sup>st</sup> August 2020.  
These minutes were approved as a true record and will be signed accordingly.
4. **Matters arising from minutes:**
  - a) Clerk's update:
    - Drain on the main road by The Mere Oak was on the SC list.
    - Work to be carried out on the main road just before going into Highley.
    - Playground inspection booked.
    - ST Water inspection cover still not repaired.
    - Drain (overflowing during rain) on The Glebe still not resolved.
  - b) Environmental Scheme – Clerk had been asked by Richard Millington if there were any further jobs he could commence (hedges). Clerk had been asked by the Cricket Club if the roadside hedge going down the lane could be cut. It was **RESOLVED that the cricket field/playing field, car park hedges could be cut but not the one across the Bulls Head straight.**
5. **Planning applications/permissions/refusals:**
  - a) Reference: 20/03324/LBC (validated: 26/08/2020)  
Address: Spadeley Manor Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BJ  
Proposal: Internal works including removal of studwalls; installation of fire escape and installation of new kitchenette to first floor affecting a Grade II Listed Building  
Applicant: Mrs T Rees  
Councillors raised no objections to this providing all Building Regulations and Listed Building consent is adhered to.
  - b) Reference: 20/02844/FUL (validated: 15/07/2020)  
Address: Mill North Of, Millfields, Hampton Loade, Bridgnorth, Shropshire, WV16 6BL  
Proposal: Erection of first floor extension to rear elevation  
Decision: Grant Permission

c) Any received after issue of agenda - none.

**6. Finance:**

Clerk pointed out that she had made a mistake and the PC needed to complete the Certificate of Exemption as the income was below £25,000

a) Approval of accounts:

i) To approve Certificate of Exemption - AGAR 2019/20 Part 2

Clerk had completed this Exemption Certificate and it was **RESOLVED that this be signed by the Chairman and Clerk.**

b) To approve payments:

Clerk's salary – paid Standing Order. New pay scale received.  
HMRC PAYE.

It was **RESOLVED that the Clerk should calculate the amount owed to her back dated to April 2020, as per the new rates.**

c) Any other accounts received after issue of agenda – none.

d) Income received - £1.41 (clothes bank)

**7. Reports: (if available);**

- Shropshire Cllr Tindall – not available.
- Police – not available.
- Parish Hall Committee – no committee meeting held but they are starting to use the hall for toddlers and Taekwondo etc.  
SALC/NALC still advising PC's to meet remotely. Clerk was asked to investigate using 'Team' to host the meetings  
The roof was supposed to be repaired in August, but work hasn't commenced yet.

**8. Correspondence:** emails sent to Cllrs: Comments made where required.

- Monthly alterations to the Electoral Register
- SALC Information Bulletins
- SALC Training Programme
- Resurfacing 20/21 Site 34 Woodland Cottages to Highley
- Understanding Procurement and Writing Simple Contracts and Agreements - ONLINE TRAINING - 3rd December 2020, 10.30am - 1pm
- Draft Leisure Facilities Strategy Consultation
- Shropshire Fire and Rescue Service is consulting on its draft Integrated Risk Management Plan (IRMP) 2021-25 – sent out 7/9/2020 in SALC News in Brief
- Invitation to Town and Parish Councils forwarded on behalf on South Shropshire Climate Action Group – 26<sup>th</sup> September via Zoom
- Planning Briefing sent out 7/9/2020
- Connecting Shropshire broadband programme update
- Housing Strategy Consultation – sent last month

Any other items received after issue of the agenda – none.

**9. Parish problems:**

- Broadband is still an issue at Hampton Loade.- Clerk had sent out emails to Cllrs.  
Chairman declared an interest in the following item and switched his sound off.
- A report had been received that a resident from Cobblers Row had been asking residents for money and that this was supposed to be the person riding a motorbike on the playing field.  
Apparently the issue of asking residents for money had been reported to the Police.  
*Chairman re-joined the meeting.*
- Clerk reported on the email received from Rikki Taylor and forwarded to all Cllrs regarding Ant Lane. Clerk will chase Graham Downes for reply/site meeting.

**10. Date of next meeting – October 27<sup>th</sup>, 2020.**

There being no other business the meeting closed at 8.30pm.

Signed: Chairman

Date: